Department of Energy
Washington, DC 20585

SEP 2 2003

MEMORANDUM FOR DISTRIBUTION

FROM: CHRISTOPHER SIMPSON, DIRECTOR
                    OFFICE OF MANAGEMENT ANALYSIS

SUBJECT: I-MANAGE STARS System Requirements

The Integrated Management Navigation System (I-MANAGE) Standard Accounting and
Reporting System (STARS) project is the Department's corporate initiative to replace the
legacy financial management and reporting systems. The STARS project involves many
staff members at DOE field locations. These staff members will require connectivity to
the I-MANAGE STARS servers through DOENet and installation of client software on
their local workstations. The attached document outlines the technical requirements for
workstations and network connectivity required for the STARS project. Due to the
variations in workstation configurations across the Department, we are distributing our
minimum system requirements and client installation instructions. These requirements
will evolve as we near our implementation date of October 1, 2004.

All users of STARS will require installation of Oracle's JInitiator product on their local
workstations. Hardware requirements for operation of JInitiator are minimal. Installation
of JInitiator can be done automatically when a user accesses the STARS system via
Microsoft Internet Explorer or Netscape. In some cases, security restrictions placed on
user's workstations will prevent automatic download and installation. Manual
installation instructions and software download links are provided in the attached
documents. These instructions should be provided to your site local area network (LAN)
support staff.

Certain members of the STARS project will require installation of additional Oracle
software on their workstations. Project members needing additional software may
require the assistance of your local LAN support staff to complete these installations.
The most commonly used Oracle tools have been listed in our requirements documents
along with descriptions and a list of known issues for each product. Additional assistance
with these products can be provided by the STARS Information Technology (IT) team
when needed.

Connectivity to the STARS severs is provided exclusively through DOENet. The
attached network requirements document lists the server names and port numbers used by
our systems. The network requirements should be distributed to your site network
support staff responsible for firewall configuration and connectivity to DOENet. All
network connectivity for the project has been coordinated with the Headquarters Network

Security Team (NST). These systems are periodically scanned for security vulnerabilities by the NST.

For ongoing coordination we are asking that your office provide a point of contact for technical issues. This person should be able to coordinate your local needs with your LAN and network support staff. Please contact Aaron Wisner, STARS IT Team Leader, on 301-903-5247 (email: aaron.wisner@hq.doe.gov) if and have any questions and to provide your contract information.

Attachment